



Acton-Boxborough Regional School District

15 Charter Road Acton, MA 01720

978-264-4700

www.abschools.org

Acton-Boxborough Regional School Committee Meeting

May 2, 2024 at 7:00 p.m.

Administration Building Auditorium To view only: <https://www.youtube.com/actontv1>

1. **CALL TO ORDER** (7:00)
2. **CHAIRPERSON'S WELCOME** - *Adam Klein*
 - a. ABRHS Student Representative Update - Molly Norris '25, Julia Zhou '26, Diksha Mhatre '26, Nikhil Nomula '26, Jadon Yang '26
 - b. Public Participation
 - c. Superintendent's Update - *Peter Light*
3. **GUESTS & PRESENTATIONS** (7:30)
 - a. [Elementary Schools Update](#) - Principals Dana Labb, Dr. Tricia O'Reilly, Larry Wolpe, Allison Warren, Christy Nealon, and Christina Gavin
4. **ONGOING BUSINESS** (8:00)
 - a. FY25 Superintendent's Budget
 - i. Acton Town Election & Budget Update
 - ii. *Possible* B Budget Discussion & **VOTE** Recommended Motion (Addendum) - *Adam Klein*
 - a. Public Comment & Questions (15 minute maximum)
 - b. B Budget Summary by Administrative Code and Character Code
 - c. B Budget Line Item Detail & Table 6
 - b. End of Year District Goals Update (Addendum) - *Peter Light*
 - i. Superintendent Evaluation Process reminder - *Adam Klein*
 - c. School Committee Communication Goal Update - *Adam Klein*
 - d. [General Funds and Long Term Funds Investment Policy](#) (Second Read/**VOTE**) - *Andrew Shen*
 - e. Subcommittee and Member Reports
 - i. Policy Subcommittee - *Liz Fowlks, April 11*
 - ii. Acton Leadership Group - *Tori Campbell, Rebecca Wilson, April 22*
 - iii. Health Insurance Trust - *Andrew Schwartz, April 25*
 - iv. Building Project Update - Solar + Battery Project Status - *Peter Light*
 - f. Consent Agenda/Action Items - **VOTE** - *Adam Klein*
 - i. Approval of ABRSC Meeting Minutes of [April 4, 2024](#)
 - ii. [ABRPTSO donation](#) of \$5,500 grant to RJ Grey for 7th Grade and 8th Grade End-of-Year field trips
 - iii. [Donation of \\$4,029.90](#) from ABRHS Speech & Debate coach stipends to ABRHS Speech & Debate Club account
 - iv. [Donation of \\$1,000](#) to SH STEM Program
 - g. Statement of Warrants and Recommendation to Approve [5-2-24](#) - **VOTE** - *Adam Klein*
5. **ADJOURN** (9:00)

Posted on April 26, 2024 at 3:15 pm

NEXT MEETINGS: May 6 at 6:00 p.m. at ABRHS Room #136South

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WELLNESS • EQUITY • ENGAGEMENT



Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	5-02-24	AGENDA ITEM NUMBER	2.
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AGENDA ITEM TITLE	Chairperson's Welcome
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PRESENTER(S)	Adam Klein
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SUMMARY OF TOPIC	<p>The Chair welcomes members and the public to the meeting. The Chair is also required to state if the meeting is being taped. Acton TV tapes and broadcasts most School Committee meetings.</p> <p>Individuals who wish to view the meeting, but do not wish to speak may do so by using the YouTube Link posted on the agenda.</p>
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WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
<input checked="" type="checkbox"/>	No action requested - this is a short update or presentation of information
<input type="checkbox"/>	Request input and questions from the School Committee, but no vote required
<input type="checkbox"/>	Request formal action with a specific vote:
	If formal action is requested, is this item being presented:
	<input type="checkbox"/> for the first time, with a request that the School Committee vote at a subsequent meeting or
	<input type="checkbox"/> with the request that the School Committee take action immediately

If formal action is requested, include a suggested motion or contact Julie LaLumiere.

APPROX AGENDA TIME	5 min
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FOLLOW-UP	
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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	5-02-24	AGENDA ITEM NUMBER	2.a
AGENDA ITEM TITLE	ABRHS Student Representative Update		
PRESENTER(S)	Molly Norris '25, Diksha Mhatre '26, Julia Zhou '26, Nikhil Nomula '26, Jadon Yang '26		
SUMMARY OF TOPIC	Our reps report at the first meeting each month and share some student perspectives on current events at the High School.		

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If formal action is requested, include a suggested motion or contact Julie LaLumiere.

SUGGESTED MOTION	
FOLLOW-UP	
APPROX. TIME FOR THE AGENDA ITEM (MIN.)	5 min.
ATTACHMENTS	none

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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	5-02-24	AGENDA ITEM NUMBER	2.b
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AGENDA ITEM TITLE	Public Participation
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PRESENTER(S)	Adam Klein, Chairperson
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SUMMARY OF TOPIC	<p>Policy BEDH, permits members of the public to speak for up to 3 minutes on items not included on the agenda. Comments regarding items on the agenda would be made during that part of the meeting. The Committee/Administration typically does not respond to comments during public participation.</p>
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<u>WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?</u>	
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SUGGESTED MOTION	
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APPROX. AGENDA TIME	20 min.
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ATTACHMENTS	none
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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	5-02-24	AGENDA ITEM NUMBER	2.c
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AGENDA ITEM TITLE	Superintendent's Update
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PRESENTER(S)	Peter Light
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SUMMARY OF TOPIC	Bi-weekly Superintendent's Update. This is brought to the meeting and posted to our website for families and the community the following day.
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SUGGESTED MOTION	
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FOLLOW-UP	
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APPROX. TIME FOR THE AGENDA ITEM (MIN.)	5 min.
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ATTACHMENTS	Brought to meeting
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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	5-02-24	AGENDA ITEM NUMBER	3.a
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AGENDA ITEM TITLE	GUESTS & PRESENTATIONS
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PRESENTER(S)	Principals Dana Labb, Dr. Tricia O'Reilly, Larry Wolpe, Allison Warren, Christy Nealon, and Christina Gavin
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SUMMARY OF TOPIC	Elementary Schools Update
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WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
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APPROX AGENDA TIME	30 mins.
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FOLLOW-UP	
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ATTACHMENTS	Presentation Slides
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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	5-02-24	AGENDA ITEM NUMBER	4.a
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AGENDA ITEM TITLE	ONGOING BUSINESS
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PRESENTER(S)	Peter Light
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SUMMARY OF TOPIC	FY25 Superintendent's Budget
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WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
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APPROX AGENDA TIME	5 mins.
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FOLLOW-UP	
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ATTACHMENTS	
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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	5-02-24	AGENDA ITEM NUMBER	4.b
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AGENDA ITEM TITLE	ONGOING BUSINESS
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PRESENTER(S)	Peter Light and Adam Klein
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SUMMARY OF TOPIC	End of Year District Goals Update
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WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
	No action requested - this is a short update or presentation of information
X	Request input and questions from the School Committee, but no vote is required
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APPROX AGENDA TIME	10 mins.
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FOLLOW-UP	
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ATTACHMENTS	Rubric
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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	5-02-24	AGENDA ITEM NUMBER	4.c
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AGENDA ITEM TITLE	School Committee Communication Goal Update
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PRESENTER(S)	Adam Klein
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SUMMARY OF TOPIC	The school committee set a communication goal for the 2023-24 school year. This is a standing agenda item for ongoing discussion of actions in support of the goal.
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WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
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If formal action is requested, include a suggested motion or contact Julie LaLumiere.

APPROX AGENDA TIME	5 mins.
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FOLLOW-UP	
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ATTACHMENTS	
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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	5-02-24	AGENDA ITEM NUMBER	4.d
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AGENDA ITEM TITLE	ONGOING BUSINESS
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PRESENTER(S)	Andrew Shen
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SUMMARY OF TOPIC	General Funds and Long Term Funds Investment Policy
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WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
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X	Request formal action with a specific vote:
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	X with the request that the School Committee take action immediately

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APPROX AGENDA TIME	5 mins.
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FOLLOW-UP	
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ATTACHMENTS	Policy
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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	5-02-24	AGENDA ITEM NUMBER	4.e
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AGENDA ITEM TITLE	Subcommittee and Members' Report
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PRESENTER(S)	School Committee Liaisons
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SUMMARY OF TOPIC	School Committee members provide the committee with updates from various subcommittees.
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WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?

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APPROX AGENDA TIME	15 mins.
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FOLLOW-UP	
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ATTACHMENTS	
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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	5-02-24	AGENDA ITEM NUMBER	4.f
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AGENDA ITEM TITLE	CONSENT AGENDA: Approval of Donations, Annual Authorization
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PRESENTER(S)	Chairperson
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SUMMARY OF TOPIC	Items on the Consent Agenda do not usually require discussion and are approved with one vote. After members are asked if any items should be held out for individual consideration, a motion to approve the consent agenda is made, seconded, and voted on. Any items held from the consent agenda are then discussed and voted on separately.
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WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
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SUGGESTED MOTION	“Move that the ABRSC approve the consent agenda as proposed/amended.”
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FOLLOW-UP	
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APPROX. TIME FOR THE AGENDA ITEM (MIN.)	5 min.
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ATTACHMENTS	Minutes, donation checks
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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	5-02-24	AGENDA ITEM NUMBER	4.g
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AGENDA ITEM TITLE	Statement of Warrants and Recommendation to Approve
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PRESENTER(S)	Chairperson
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SUMMARY OF TOPIC	Warrants are the listing of all payments made by the school district for the period, including payroll, vendors and others. The School Committee approves these at every meeting.
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WHAT ACTION (if any) DO YOU WISH SCHOOL COMMITTEE TO TAKE?	
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SUGGESTED MOTION	See motion in memo in the packet from S. Matthews
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FOLLOW-UP	
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APPROX. TIME FOR THE AGENDA ITEM (MIN.)	2 min
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ATTACHMENTS	Summary memo from S. Matthews and posted folder of individual warrants.
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Acton-Boxborough Regional School Committee Meeting Agenda Item Summary

MEETING DATE	5-02-24	AGENDA ITEM NUMBER	FYI
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AGENDA ITEM TITLE	For Your Information (FYI)
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PRESENTER(S)	The Chairperson and/or Superintendent may highlight individual items
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SUMMARY OF TOPIC	A variety of items may be found in the FYI: announcements, awards, publicity, reference materials, etc. that do not need discussion.
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SUGGESTED MOTION	
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FOLLOW-UP	
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APPROX. TIME FOR THE AGENDA ITEM (MIN.)	
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ATTACHMENTS	various
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